

Official Languages Act, 2003

Language Scheme

Marino Institute of Education

2019-2022

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1. Chapter 1: Introduction

1.1. Introduction

It is in accordance with Part 11 of The Official Languages Act 2003 that Marino Institute of Education has prepared this scheme.

The Official Languages Act 2003 provides for the preparation of a Language Scheme for public companies giving specific details about the services they will provide through the medium of Irish, through the medium of English, and through the medium of Irish and English. It also provides for that which has been decided by the organization to provide as much as is possible – within a specific time period - through the medium of Irish, any service that is not yet available through the medium of Irish.

In accordance with article 14(3) of the Act, Language Schemes stay in effect for a period of 3 years or until a new scheme is secured by the Minister of Culture, Heritage and the Gaeltacht, whichever is the later.

Within this scheme, Marino Institute of Education intends, to improve Irish services, through the Official Languages Act 2003 and to implement our own scheme. It is the aim of the Institute, to increase the amount of public Irish events that are organised on campus as well as increase the number of staff members that receive a qualification in Irish and who take part in Irish classes and events that are available to them in the Institute itself. It will be the Institute's aim to have more services available through the medium of Irish on campus for students and staff members who demand the services.

1.2. Preparation and content of the Scheme

This Scheme was drafted in accordance to the guidelines laid out by Article 12 of the Official Languages Act by the Minister of Culture, Heritage and the Gaeltacht.

Marino Institute Of Education is guided by the principle that the provision of Irish language services should be based on the underlying level of demand for specific services in the Irish language, on the importance of a proactive approach to the provision of such services and the resources, including human and financial resources, and the capacity of the company to develop or attain the necessary language capability.

This scheme fulfils the principles of Quality Customer Service. It has been formulated with the intention of ensuring that all relevant obligations under the Official Languages Act by Marino Institute of Education will be fully addressed on an incremental basis.

1.3. Commencement date of the Scheme

This Scheme has been ratified by the Minister for Culture, Heritage and the Gaeltacht. The Scheme takes effect from 09 September 2019 and shall remain in force for a period of three years or until a new scheme has been confirmed, whichever comes last.

2. Chapter 2: A General Overview of Marino Institute Of Education

2.1. Mission and Vision

Marino Institute of Education is a teaching, learning and research community committed to promoting inclusion and excellence in education. We have a long and proud involvement with education, specifically initial teacher education, dating back over 100 years.

2.2. MIE Mission Statement

The dignity and potential of each person is central to our life, work and service. Value is placed on the following matters:

The person and values of Edmund Rice in particular his vision of an inclusive and liberating education; the development of the student as a caring and passionate professional; cherishing our Irish cultural and linguistic traditions while being members of the global community; a working environment of mutual respect, open communication and accountability, effective leadership and cooperation with it.

2.3. MIE Vision

MIE will be a centre of global consequence, in teaching and research in the field of education.

Through collaboration and technology, we will extend our geographic boundaries and create momentum for the delivery of new, high quality, innovative programmes in education. We will build critical mass for world class research in partnership with others and will foster university-school-community links that contribute to sustainable improvement and renewal across the entire education system. We will extend our commitment and expertise

in the area of inclusion by continuing to conduct research and providing education programmes to empower the socially disadvantaged. We will lead national and international dialogue regarding the opportunities and challenges pertaining to pluralism and diversity in education settings particularly in the context of the Irish-medium sector.

2.4. MIE's Guiding Principals

Our seven Guiding Principles underpin all aspects of our institutional advancement:

1. Be supportive of the Mission of Catholic education by assisting processes to articulate the ethos of Catholic education and by proposing models of education to implement it;
2. Be ecumenical and respectful of people of other faiths;
3. Provide a strong element of teacher education;
4. Provide education programmes to encourage and to empower the disadvantaged and the poor;
5. Build a community of learning which is person centred, respectful of individual differences and accessible to people who are disadvantaged;
6. Assist parents to fulfil the responsibilities of their role as educators;
7. Respect all truth seekers and defend their right to pursue new knowledge wherever it may lead.

These Guiding Principles form the basis of our joint trusteeship with Trinity College, and are informed by the values of Blessed Edmund Rice, particularly his vision of an inclusive and liberating education. In the context of inclusion and education for teachers, there is a particular importance in relation to Irish in Marino. At the conferring of degrees, an award is presented for first place in Irish in the Bachelor in Education and the Irish Award is given to the student who has promoted Irish the most among the students. This dedication to Irish relates to the Cristian Brothers' legacy and Marino's tradition. Students who wish to

conduct their business through Irish must be accommodated for. Students who wish to do their school placement/work placement through the medium of Irish in All-Irish schools, in Gaeltacht schools or in any other work environment must be accommodated for. These requirements will have implications in terms of organization, personnel and resources.

2.5. Customers and Clients

The Institute has both internal customers (the Institute's staff and students) and external customers (the wider community), educational organizations, Irish language organizations, organisations that relate to Irish-medium education and the Irish speaking community in general from the public. It is an objective of Marino Institute of Education to serve the Irish language community and create an exemplary bilingual campus.

2.6. Irish Committee

The primary business of the Irish Committee is to see to it that every effort is being made to implement the Language Scheme and to review the Scheme every three years. The following will be the composition of the Irish Committee: The President, the Irish Language Officer, Head of the Irish Language Department, Head of Conferencing & Facilities, a voluntary representative from the staff and representative from the Students' Union.

2.7. Principal Functions:

Marino Institute of Education is a teaching, learning and research community committed to promoting inclusion and excellence in education. Teacher education programmes are provided at undergraduate and postgraduate level, education programmes in education in general are provided at undergraduate and postgraduate level and further education programmes are also provided. It is on Marino Institute of Education's campus that Trinity College's International Foundation Programme is provided. Marino Institute Of Education is responsible for the Irish Language Requirement. Gaeloideachas's offices are on Marino

Campus. Rooms are rented to educational organizations and Irish language organizations who wish to hold meetings and technological and catering services are provided for them.

2.8. Principal Services:

i. Education and Research

As well as the range of educational programmes provided in the Institute, the lecturers who teach on those programmes and the students whom they teach, complete research in a range of subjects. Students have the opportunity to learn and receive guidance from lectures who are researchers and scholars who are nationally and internationally respected. A lot of that research relates to Irish, Irish literature, linguistics, teaching and learning languages, immersion education and education through the medium of Irish. There will be a new degree, the Bachelor in Education through the Medium of Irish starting in Marino Institute Of Education in September, 2019. This degree will be suitable for students who have an interest in teaching through Irish in Gaeltacht or in All-Irish schools.

ii. Translating and Proofing Supports

Irish is one of the main languages of communication of the Institute and students, staff members and visitors are welcome to operate through Irish. Staff members and those who work in administration are encouraged to provide materials bilingually, including signage, reports, teaching resources and so on. Support is given to the Institute's community to supply varied content bilingually through the translation and proofing service that is in the Institute. Contact can be made with the main translator to discuss the content and to decide on a time schedule.

3. Chapter 3: Details of Services

3.1. Details of Services that are available in Irish only or bilingually.

These are the services that are available bilingually at the time this scheme was written (November 2018) in the support services' office in the Institute.

The Institute's Support services	Service available bilingually
President's office	Service available through Irish and English
Registrar's Office	Service available through Irish and English
Admissions' Office	Service available through Irish and English
Conferencing and Facilities Office	Service available through Irish and English
Translation Services	Service available through Irish and English

Reception	Service available through Irish and English
Student Support Office	Service available through Irish and English
School Placement Office	Service available through Irish and English
Irish Language and Marketing Office	Service available through Irish and English
The Library	Services available through Irish and English
The Students' Union (the Irish language Officers in the Students' Union will facilitate services through Irish for the students)	Service available through Irish and English

3.2. MIE Services available to students

- i. This scheme focuses on the areas that the Institute's students have regular contact with.

- a. Irish Residential Scheme

In the apartments on the Institute's campus there will be an 'Irish Block' available to students who will be attending the Bachelor of Education through the medium of Irish which will be starting in the Institute in September, 2019. First Year students will be able to use the bursary that they will receive to help pay the cost of accommodation and in return will co-operate with the Irish Language Officer to promote Irish among the students in particular.

- b. The Library

There is a bilingual service available at the library's reception desk. It is seen to that there are enough copies of any book in Irish that are on the students' reading lists. It is also seen to that there are enough copies of Irish textbooks that are needed by students for School Placement as well as Irish versions of books in the various subject curriculum books. The library team makes books and articles available to those conducting research who need them.

- c. Signage on Campus

Regarding signage, the Institute understands the importance of fulfilling its obligations and there is bilingual signage in the Institute throughout the campus in these following cases: parking, offices, door signs (pull/push), titles of the occupants of offices, various places throughout the campus (Reception, the Lecture Theatre, the restaurant and so on). When a new sign is being erected the Institute sees to it that an Irish version of the sign is also

erected. Groups from the outside who have a connection with Irish and who rent rooms for meetings, it is seen to that signs in Irish are on the door of that room and on the table in the restaurant that is reserved for the group.

d. The Registrar's Office and Information for Students

Irish versions of common forms that must be completed by students are made available from the registrar's office. Students can register in Irish, give addresses in Irish, receive student ID cards in Irish, receive results in Irish and use Irish when a student communicates with someone from the Registrar's Office.

e. The Irish Society

The Irish Society is an organization that the students have to promote Irish among themselves. Two Irish officers are always on the Students' Union and they are the ones in charge of the Irish Society. The Institute makes money available to the Students' Union and the Students' Union supplies money to the Irish Society to cover the cost of the events organized by the Irish Society. The Irish Department facilitates the Irish Society in relation to motivation, guidance and assistance. The Head of the Irish Department gives a guided DART tour from Howth to Bray every year for the Irish Society. Among the events the Irish Society organise themselves are the Halloween Ceilí, the Irish Language Week and Jersey Day. In partnership with the Traditional Music Society, a music session is organized regularly. In keeping with the Institute's Mission Statement, the Irish Society celebrates Ireland's linguistic and cultural traditions as well as respecting the other traditions and languages that are part of Marino today.

- ii. Supports that are available to students who wish to do School Placement through the medium of Irish:

a. Supports in relation to planning through the medium of Irish

Every support is given to students who indicate an interest in doing School Placement through the medium of Irish. Schools are located for them and they are told about the supports that the Institute makes available. There is a course on Moodle that is solely directed on teaching through the medium of Irish. On this course, the planning requirements are available through Irish, for example, The Integrated Content Profile. Students can ask questions on the forum and share ideas there. There are lesson plans, schemes, templates and sample games in Irish available in the following subjects: Mathematics, Music, Drama, Visual Arts, Physical Education, Social, Environmental and Scientific Education (SESE) and Religion. The Department of School Placement makes examples of Irish planning folders available to students before School Placement.

The following resources are also available through Irish: a taxonomy of suitable verbs is available in relation to writing objectives; examples of phrases useful when writing evaluations; a bilingual document with the strands, strand units and the corresponding skills in every subject; a poster and signage for the classroom (for example, We Are Learning How To - WALT... What I'm Looking For - WILF), the guidelines in relation to school placement; guidelines for the reflective diary for school placement, primary publications for the classroom, for example, Aistear; and information for school placement in the Gaeltacht scholarships. There are links available also to internet sites that have samples of lesson plans, guidelines and ideas for the classroom, for example, TG4, NCCA. The curriculum documents are available in English and in Irish in the majority of the lecture rooms. In the preparation week before School Placement, planning sessions are provided to students who will be teaching through the medium of Irish. An individual student can also organize a guidance session within the same week. Students have the opportunity to borrow books and suitable resources from the Irish Room before School Placement.

b. Supports in relation to accurate Irish writing

There are links available on Moodle to a lot of internet sites that help with the accuracy of written Irish (for example, www.focal.ie, an foclóir beag, www.potafofocal.com). The Institute has a licence for Gaelspell and the students have access to this software while on campus.

c. Supports during school placement

During School Placement students have remote access to PowerPoint narrative that discusses the grammatical items that they will be using. They have the opportunity to email grammatical questions during School Placement regarding the creating or designing of resources. A support programme is made available through Irish (for example, the mentoring programme and the teaching enrichment programme).

d. Supports during the academic year

During the year lecturers in the various curriculum subjects can avail of help from the Institute's translation services to prepare Irish versions of notes for students who wish to teach through the medium of Irish. Every student in Second Year on the Bachelor in Education and on the Professional Masters in Education takes the module, "Teaching through the medium of Irish". As part of this module, students learn about the following: the history of Irish in the education system in Ireland, the impact of Pádraig Mac Piarais, the creation of the new State, the Preparatory Colleges, the growth in All-Irish education, challenges and controversial issues in the Irish-medium sector. As part of this module, every student visits an All-Irish school to interview the school principal.

3.3. Academic services provided through the medium of Irish

i. The Bachelor in Education through the Medium of Irish

The Bachelor in Education through the Medium of Irish is a new degree that will be starting in Marino Institute of Education in September, 2019. This degree will be suitable for students who have an interest in teaching through Irish in Gaeltacht or in All-Irish schools. As part of the Bachelor in Education through the Medium of Irish (Primary Teaching) every student must spend learning periods in the Gaeltacht at Easter in First Year and in Second Year, each learning period being of a fortnight's duration. The students pay the fees for the learning periods in the Gaeltacht directly to the Gaeltacht College. In third Year, they must spend a week in the Gaeltacht taking parts of modules that relate to the degree. Marino Institute of Education will cover the costs in relation to that. In Fourth Year, for the Advanced School Placement (ten weeks), students will be based in the Gaeltacht and work in Gaeltacht schools. Marino Institute of Education will cover the travel and subsistence costs in relation to this.

ii. The Bachelor in Education and the Professional Masters in Education

Students have the opportunity to do the general interview in the competition for the Professional Masters in Education through the medium of Irish. As part of the Bachelor in Education through the medium of English's programme and the Professional Masters in Education Programme, students must spend a fortnight in the Gaeltacht in their First Year and again in Second Year to improve their Irish and to enhance their knowledge Irish culture. These learning periods occur during the academic Year- at Easter- and during these learning periods students must keep a 'Gaeltacht Learning Folder' which they must show to and discuss with their oral examiners at the oral examinations in the Institute before summer. Every student in Second Year on the Bachelor in Education and on the Professional Masters of Education takes the module, "Teaching through the medium of Irish". As part of this module, students learn about the following: the history of Irish in the education system in Ireland, the impact of Pádraig Mac Piarais, the creation of the new

State, the Preparatory Colleges, the growth in All-Irish education, challenges and controversial issues in the Irish-medium sector. As part of this module, every student visits an All-Irish school to interview the school principal.

iii. The Irish Language Requirement

The Irish Language Requirement in Marino Institute of Education enables primary school teachers who receive their teaching qualifications abroad to fulfil the Irish Requirement in order to be fully registered (“registered without conditions”) with the Teaching Council. There are two ways in which applicants can obtain the Irish Qualification. These are, the S.C.G. (The Examination for the Irish Qualification - Examination) or the O.C.G. (Adaptation for the Irish Qualification – a period of adjustment followed by an assessment).

4. Chapter 4: Improving Services

Marino Institute Of Education will adhere to the provisions that are outlined in the tables below as part of the Official Languages Act 2003

4.1. To improve services in the Institute

Services in the Institute	Promise	Timeline of completion Yr.1/ Yr. 2/ Yr. 3
Signage	<p>Every sign that Marino Institute Of Education erects inside or outside the building will be in Irish or bilingual.</p> <p>Every Pop Up display stand that is used in the Institute in general, for launches, open days and careers' days will be available bilingually except any Pop Up display stand that is used for the Bachelor in Education through the medium of Irish, which will be in Irish only or any particular display at the open days that describes the Irish language services that are available in the Institute.</p> <p>Visitor I.D cards will be available in Irish and in English.</p>	<p>According to legislation</p> <p style="text-align: center;">2</p>
Publications	The Prospectus will be published bilingually, documents that lay out the public policy proposals, audited accounts, yearly reports	According to legislation

	<p>and the Institute’s Strategic Plan.</p> <p>MIE will continue with the system of publishing press statements in Irish and English. When press statements are being issued to the Irish language media only, it is in Irish only that they will be issued.</p>	
Forms	The most common forms that students request from the Registrar’s Office will be published bilingually online and bilingual hardcopies will be available, and if they are not available at present they will be made available as soon as possible.	1
Restaurant and Cafe	<p>A menu in both Irish and English will be put in ‘Blasta’ and in the café ‘Costa’.</p> <p>An Irish conversation workshop will be made available to the staff in the restaurant once a month for those who wish to attend.</p>	1 2
Communication in writing	<p><u>Letters and electronic post:</u></p> <p>Replies will be given to written correspondence in the official language in which it was received.</p> <p>Formal bilingual correspondence services will be available in letter form to every primary and post-primary school, to every educational and Irish language organization.</p> <p>Correspondence to All-Irish schools,</p>	According to legislation

	<p>Gaeltacht schools, All-Irish secondary schools and Gaeltacht secondary schools will be in Irish only.</p> <p><u>Stationary:</u></p> <p>Headings on particular stationary that includes note-paper, complimentary slips, fax cover sheets, cover files and other folders, labels and envelopes will be available in Irish or bilingually.</p>	
		According to legislation
Verbal Communication	<p>Irish language services will be available from: The Irish Department/ the Irish Officer.</p> <p>These following offices/departments will have Irish services available: The President's Office, The Registrar's Office, The Admissions' Office, The Library, Student Services – The Students' Union - The Irish Officers.</p> <p>Other various Departments/Offices will have Irish services available depending on the appropriate staff being available.</p> <p>Administrative staff will be able to greet customers in Irish and in English and will put their customers in contact without delay to the officer responsible for the service that is being requested in Irish.</p>	<p>1</p> <p>2</p> <p>1</p>

The Gaeltacht	<p><u>Gaeltacht Place names:</u></p> <p>The official place names will be used for the Gaeltacht regions according to legislation.</p>	From the beginning of the Scheme
Marketing	<p>An Irish language marketing campaign will be running yearly in the Institute that is focused on promoting the Irish language in the Institute and in the community in general.</p> <p>As well as promoting the Bachelor in Education through the Medium of Irish, the marketing officer will promote the Irish language in general in the Institute.</p>	1
Culture Night	<p>The Institute will host a yearly Culture Night at the end of September. The Culture Night will be a showcase from students and staff of the talents, languages and various cultures in the Institute at the time, among them, the Gaelic talents, the Gaelic culture and the Irish language.</p>	1
The Media	<p>A list will be compiled and kept of the Institute’s staff members that can and are happy to deal with the media through the medium of Irish.</p> <p>A panel of Irish speakers will be put together to be available for interviews with the Irish language media.</p>	1 1

<p>Social Media</p>	<p><u>The Institute’s Website:</u></p> <p>An Irish version of the website will be made available, particularly the background information page titled ‘About Us’, the history of the Institute and the President’s Welcome.</p> <p>The Official Languages Act will be in Irish only on the website.</p>	<p style="text-align: center;">1</p>
	<p><u>Moodle</u></p> <p>An Irish version of the learning platform Moodle will be available: with a welcoming message in Irish; and notes only in Irish for Irish, for the Teaching Irish, for Teaching through the Medium of Irish, for the various curriculum subjects (as much as possible) and for the Bachelor in Education through the Medium of Irish.</p>	<p style="text-align: center;">2</p>
	<p><u>The Institute’s Instagram Page:</u></p> <p>MIE’s official Instagram page will be run through the medium of Irish only but contact made through English will also be welcome.</p>	<p style="text-align: center;">1</p>
	<p><u>The Institute’s Twitter Page:</u></p> <p>The Institute has a range of departmental Twitter accounts. Irish and English will be used on Marino’s official Twitter account,</p>	<p style="text-align: center;">1</p>

	but the Bachelor in Education through the Medium of Irish’s Twitter account will be run through the medium for Irish only.	
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4.2. To improve services for the Institute’s staff members

Services	Promise	Timeline of completion Yr.1/ Yr. 2/ Yr. 3
Irish classes	Recognise present staff levels of competency and language networks. Staff members will be able to attend Irish classes and help will be provided to staff members who wish to attend these classes. Staff members will be able to undertake Irish qualifications.	1 2 3
Irish conversational group	A ‘Pop Up Gaeltacht’ will be held in the staff room every Wednesday. This will be an informal opportunity for staff members to speak Irish with one another.	1
Irish conversation workshop during Irish Week	Provide an Irish language workshop during Irish Week. Speakers will be organized to come in and speak with the staff and dancing/singing/music workshops will be	1 1

	provided.	
Culture group	The Institute will provide support to any staff members who wish to attend plays, concerts and festivals that promote the Irish language and culture. The Institute's staff will have an opportunity to attend different events to use and practise Irish, for example, in Club an Chonartha, at Oireachtas na Samhna, at Féile na Mí and so on.	3
Forms	These following forms are made available bilingually for the staff: Official application for the accommodation office; the Personnel Form; the Costs Form.	1
Emails	Support will be available to staff members to translate their titles for use in email signatures and on business cards, if needed. The possibility will be examined with regard to enabling staff members to indicate their level of competency in Irish when signing emails, if they wish to do so.	1 1
Publications	ID cards will be made available to staff members in Irish and English.	1

The Bachelor in Education through the medium of Irish	The details that relate to fostering common understandings and best practice are outlined below.	September 2019
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i. Services for the Bachelor in Education through the medium of Irish for the staff

Background	Below are the common understandings and best practice for lecturers on the Bachelor in Education through the medium of Irish, and for the students who will be on the degree and teaching through the medium of Irish.
Common understanding and best practice	<p>Lectures/students teach completely thorough the medium of Irish (Irish is the medium of teaching and learning); they are subject and language lecturers/teachers, which means that they plan for teaching the subject and for teaching the language and that they set out subject and language objectives; they teach terminology/ language openly in every lecture/ lesson and do their best to achieve a balance between teaching the subject and teaching the language; they differentiate for native speaker and students'/children's learning abilities and language; they create tasks that facilitate teaching of the language and teaching the subject; they seize the informal and formal opportunities to enrich the students' language and to foster language and cultural awareness; they evaluate the subject and the language; they give feedback to students/children about the subject and the language and they reflect and evaluate the objectives that they have achieved in relation to the subject and language.</p> <p>As well as this, with regard to accurate Irish they are exemplary, and they check the language in their notes and in their presentations. They seek help with the proofing of language, if needed. They use the supports that the Institute makes available but they don't seek a complete translation. They foster written accuracy and accurate spoken Irish in every lecture/ lesson.</p> <p>Students are encouraged to add to their Language Learning folders; lectures/students use Irish resources as much as possible in their lectures/lessons and on line; they create an all-Irish learning environment and lecturers inform the students about resources and Irish textbooks for their subject. Lecturers can recommend international literature (including English textbooks) on their reading lists.</p> <p>Lecturers give students strategies for multi-grade/multi class arrangements and every visitor or guest speaker who is invited to their lectures/lessons has Irish. Lecturers and students have a theoretical and practical understanding of CLIL and of immersion education and they have a knowledge of the articles and books which</p>

	<p>are on the shared file: ‘Central texts for the Bachelor of Education through the medium of Irish’.</p> <p>Lecturers and students alike add to their professional language development, in the subject, in CLIL and in immersion education and lecturers publish research through the medium of Irish. Lecturers/students speak Irish to the staff as much as is possible and they partake in the Marino Institute of Education/school’s Irish language community.</p>
<p>References:</p>	<ul style="list-style-type: none"> • An Roinn Oideachais agus Scoileanna (2018). <i>Dréacht-Treoir Do Bhunscoileanna Gaeltachta: Tumoideachas: Táscairí Dea-Chleachtais</i>. An tAonad um Oideachas Gaeltachta: Baile Átha Cliath. Available at: https://www.education.ie/ga/Foilseach%3%A1in/Tuarasc%3%A11acha-Oideachais/tascairi-dea-chleachtais-don-tumoideachas-drecht-treoir-do-bhunscoileanna-gaeltachta.pdf • Institiúid Oideachais Marino (2018). <i>Initial Teacher Education: Pro Forma (Baitsiléir san Oideachas Trí Mheán na Gaeilge)</i>. Curtha faoi bhráid Na Comhairle Múinteoireachta, 2018. Lch, 16 (D’achoir ar an téama: “Teacher as Expert Irish-Language-Immersion Practitioner”) • Ó Ceallaigh, T.J., Hourigan, M. & Leavy, A. (2018). Developing potentiality: pre-service elementary teachers as learners of language immersion teaching. <i>International Journal of Bilingual Education and Bilingualism</i>. Available at: https://doi.org/10.1080/13670050.2018.1489779 • Ó Ceallaigh, T.J. & Ní Shéaghdha, A. (2017). <i>I dTreo Barr Feabhais Dea-Chleachtais San Oideachas Lán-Ghaeilge</i>. Gaeloideachas agus COGG: Baile Átha Cliath. Available at: https://www.cogg.ie/wp-content/uploads/Crit%3%A9ir-aitheantais-cu%3%AD-um-dhearbh%3%BA-c%3%A1il%3%ADochta-agus-dea-chleachtais-do-bhunscoileanna-agus-iarbhunscoileanna-l%3%A1n-Ghaeilge-ar-bhonn-uile-%3%89ireann.pdf

4.3. To improve services for the Institute’s Students

Services for students	Promise	Timeline of completion Yr.1/ Yr. 2/ Yr. 3
Oireachtas na Samhna	MIE will make a travel and accommodation allowance available (up to ten students) to attend Oireachtas na Samhna.	1
Coffee Morning	Tea and biscuits will be available free of charge in a recognized room in the Students’ Union space once a week between 10.50 and 11.30 a.m. The only condition that is attached to this is that Irish must be spoken during the event.	1
Chatting and Workshop	Run an Irish language workshop during Irish week. Speakers will be organised to come in and speak to students, for example, a person from one of the following organizations: Foras na Gaeilge, Club Chonradh na Gaeilge. A dancing/singing/music workshop will be made available with a special guest.	1 1
Publications	ID cards will be available in Irish and English.	1

	An Irish version of the Students' Handbook will be made available.	
CV Support Services	The Institute will make a CV support service available on the website with regard to employment opportunities in the All-Irish sector and in relation to employment with Irish in general with practical advice on how to prepare a CV in Irish as well as helping to write a cover letter to apply for a job.	2
Irish induction course for students	As part of the induction course, information will be given to the students about 'Irish in the Institute', information about classes, events and the Institute's Irish society.	1

4.4. To improve services for the Institute's Students and Staff members

Support services	Promise	Timeline of completion Yr.1/ Yr. 2/ Yr. 3
	A relationship will be maintained between the Students' Union, The Cumann Gaelach and the Irish Department.	1
	There will be a representative from the Students' Union on the Institute's Irish	1

	Language Committee.	
	Support will be provided for the ‘coffee morning’ that will be in the designated room in the Students’ space once a week.	2
	Irish language cultural events/activities will be available to the Institute’s community.	3

5. Chapter 5: Improving competency in Irish

5.1. Recruitment

An induction pack will be provided to all the staff and the new staff members in particular, which will include the Institute’s Language Scheme/The Official Languages’ Act to ensure that they understand the promises that relate to the Language Scheme. A workshop will be available to the various departments in which members of the departments have the opportunity to speak, discuss the Scheme and understand its importance.

5.2. Training and Development

Marino Institute of Education promises to provide staff with the opportunity to attend Irish courses and to undertake obtaining an Irish language qualification. The entire staff will be informed about the resources/opportunities to improve their ability in Irish.

5.3. Pledges to be completed before the end of this Scheme:

Marino Institute Of Education will have completed the following acts on this list before the end of the term of the Scheme:

- | |
|---|
| <ul style="list-style-type: none"> ▪ Provide staff with training in language awareness. |
| <ul style="list-style-type: none"> ▪ Always provide Irish classes for staff. |
| <ul style="list-style-type: none"> ▪ Organise events for staff and students that promote the Irish language and Irish culture in the Institute. |
| <ul style="list-style-type: none"> ▪ Establish a Coffee morning once a week for students. |
| <ul style="list-style-type: none"> ▪ Provide a Travel and accommodation allowance (for up to ten people) for students to attend Oireachtas na Samhna. |
| <ul style="list-style-type: none"> ▪ Organise a Culture Night every year at the end of September for students, staff and for the Institute’s community in general. |

6. Chapter 6: Monitoring and Reviewing

It is the Irish Officer who is responsible for the Institute's Language Scheme along with the Institute's Irish Committee which will be established during this Scheme.

The Irish Committee will be responsible for giving advice and making recommendations regarding promotion of the Irish language in the Institute. The Committee will meet once a month to discuss the progression of the Scheme and discuss any amendments.

The Irish Officer will monitor and regularly review on the implementation of the Scheme and a yearly report will be provided about the progress being made by the Institute.

The Heads of Departments and the Head of Conferencing and Facilities will be primarily responsible for implementing the scheme in their own areas and they will monitor progress regularly, with help from the Irish Officer.

7. Chapter 7: Publicising the Agreed Scheme

This scheme will be published internally and externally. A bilingual version of the scheme will be made available on the Institute's website and provided for all staff members and appropriate agencies.

As well as that, Irish services that will be available will be promoted and published in the following ways:

- Inform Students, staff and members of the public directly about the choice they have to conduct their business through the medium of Irish, through notices that detail the Irish language services provided which will be on display at reception
- List Irish language services on the Institute's website page 'Irish in Marino Institute Of Education'

A copy of the agreed scheme will be sent on the Office of the Language Commissioner.

The Irish version is the original version of this scheme.