

**Policy Name:** Fire Safety

<b>Policy Title:</b>	Fire Safety Policy
<b>Description:</b>	This policy outlines the fire safety measures in Marino Institute of Education to help reduce the likelihood of fire.
<b>Author (Position):</b>	Human Resources
<b>Version:</b>	1
<b>Approved By:</b>	MIE Governing Body
<b>Policy Approval Date:</b>	January 2019
<b>Date of Next Policy Review:</b>	April 2023 (or as necessary)

## **Fire Safety Policy**

### **1. Context**

Marino Institute of Education (MIE) is a third level community of teaching and learning that is committed to providing a safe place to work and to study.

### **2. Purpose**

MIE recognises the serious potential damage and harm that fire would cause. To help reduce the likelihood of fire MIE has drawn up this Fire Safety Policy. The [Safety Statement](#) sets out the health and safety procedures of MIE. With the assistance of the Fire Safety Policy, we will endeavour to take all appropriate actions to ensure compliance with the [Safety, Health and Welfare at Work Act 2005](#), [General Application \(Regulations\) 2007](#), [Fire Services Act 1981 - 2003](#) and all remaining applicable legislation.

### **3. Benefits**

Application of this policy ensures that MIE protects the safety, health and welfare of our employees, students, contractors, members of the public and other third parties affected by our operations on a day to day basis.

### **4. Principles**

The success of this policy is based on the following:

- 4.1. The management team accepts that we have overall responsibility for ensuring the safety, health and welfare of our employees and students as outlined under Section 8 of the [Safety, Health and Welfare at Work Act 2005](#).
- 4.2. Employee cooperation is essential and is a legal requirement under Section 13 of the [Safety, Health and Welfare at Work Act 2005](#).
- 4.3. The Safety Statement is prepared in accordance with Section 20 of the [Safety, Health and Welfare at Work Act 2005](#) and includes the following relating specifically to fire;
  - i. [No Smoking Policy](#),
  - ii. Fire Precautions,
  - iii. Calling the Fire Brigade,
  - iv. Fire/Emergency [Evacuation](#),
  - v. Fire/Emergency Equipment and Emergency Exit Routes.

## **5. Policy**

- 5.1. To fulfil its obligations under fire safety legislation to all users of the buildings on campus it is the policy of MIE to comply with this legislation and any regulations or approved codes of practice made under legislation and to conform, as far as is reasonably practicable, to best practice.
- 5.2. Due to the fact that fire is potentially a major risk to the lives of staff, students, clients and others who are on campus, MIE will, therefore, ensure that fire safety is a priority in all areas under its control.
- 5.3. The nature and extent of MIE is such that no one person can effectively manage fire safety throughout campus on a day-to-day basis. MIE has a system in place that assigns various responsibilities to certain staff to assist in delivery of adequate fire safety.
- 5.4. MIE will ensure that training is provided and that all equipment is serviced and maintained appropriately to comply with legislation and recognised good practice.

## **6. Related Documents**

- 6.1 [Safety Statement Policy](#)
- 6.2 [Fire Evacuation Procedure](#)
- 6.4 [Personal Emergency Evacuation Plan \(PEEP\) Form](#)
- 6.5 [No Smoking Policy](#)