Policy Title:	MIE IT Services General Terms and Conditions
Description:	Policy outlining the conditions for staff and registered students for access to the MIE data network.
Author (Position):	Direct of IT & e-Learning
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Approved By:	MIE Governing Body
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MIE IT Services General Terms and Conditions

1. Conditions for Access to the MIE Data Network for Staff and Registered Postgraduate and Undergraduate Students.

This policy is in addition to the [Bring Your Own Device Policy](#), [Acceptable Use Policy](#) and other IT Policies[1] in force in the Marino Institute of Education (MIE) at the current time, and should be read in consideration of those other policy documents.

In consideration of the IT & eLearning Team in MIE providing network access for your private computer, you agree as follows:

1.1. To ensure that your computer conforms to the minimum hardware and software specifications currently set down by IT & eLearning Team.

1.2. To abide by MIE's approved IT & Network [Code of Conduct](#) governing the usage of computers in MIE currently set down by IT & eLearning Team.

1.3. To abide by MIE's approved [IT Security Policy](#) and its supporting documentation currently set down by IT & eLearning Team.

2. In addition, the following requirements must be met:

2.1. All users must know their local network password or the password of an account in their local administrator group, where appropriate.

2.2. Users must permit IT & eLearning Team to install licensed anti-virus software on privately owned computers and apply security settings. Any settings or software installed should not be removed/disabled or reconfigured. All privately owned machines will be entered in a centrally managed database.

2.3. IT & eLearning Team personnel must be permitted to take remote control of privately-owned computers should this be necessary to troubleshoot problems.

2.4. Privately owned machines will be permitted to use the Internet only via IT & eLearning Team supported web browsers.

2.5. Privately owned machines will be permitted to use email only via IT & eLearning Team supported email clients.

2.6. Privately owned computers must not connect to the MIE domain. Users must not

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[1] See [MIE IT Information Security Policy](#), [MIE IT Services General Terms and Conditions](#), [MIE Policy on Cloud Computing Services](#), [MIE Policy on IT Facilities Provided to Licensed Offices](#), [MIE Policy on Management of MIE Website](#), [MIE Policy on Social Media and Social Networking](#), [MIE Staff & Students Code of Conduct for Use of IT Systems](#), [MIE Virtual Learning Environment Policy](#), [MIE Website Cookies Policy](#) and [Guidelines on GDPR for Research Purposes](#)

remove their MIE machines from the domain.

2.7. Note that for support reasons, undergraduates and postgraduates are limited to having one privately owned computer connected to the network.

2.8. Users must not remove/disable/reconfigure the configurations or settings relating to connectivity to the MIE network, or permit personnel outside of IT & eLearning Team staff to do so.

3. If a user's account expires or is disabled, all facilities will be terminated.

3.1. In the event of such termination, users are obliged to remove any MIE-owned software or software installed under MIE site license.

3.2. IT & eLearning Team reserves the right to render any network point inactive at any time.

Users must grant IT the right to examine the contents of the hard disk(s) of any machine connected to the MIE network.

3.3. Users of Linux/Windows Dual-Boot systems, i.e. users with both Linux and Windows operating systems installed on the computer, must choose the Linux/Windows Dual-Boot option in the network request form.

These users must indicate via the Comments field in the network request form which versions of the operating systems are installed. Failure to indicate the presence of additional operating systems on your machine could lead to disconnection from the network.

3.4. It is forbidden to 'share' network points on the teaching and research network i.e. it is forbidden for more than one machine to use a single network point. It is required that you request the same number of network points to be activated as there are machines connecting to the network.

4. MIE Servants or Agents, including IT & eLearning Team, and its Personnel will not be Responsible for:

4.1. Technical failures in supplying network related services,

4.2. Any loss of users' data however caused,

4.3. Any damage to or loss or theft of property or data, however caused, occurring while the computer is in the care of IT & eLearning Team.

5. Related Documents

5.1. [MIE Policy "Bring Your Own Device"](#)

5.2. [MIE IT Acceptable Use Policy](#)

5.3. [MIE IT Information Security Policy](#)

5.4. [MIE IT Services General Terms and Conditions](#)

5.5. [MIE Policy on Cloud Computing Services](#)

5.6. [MIE Policy on IT Facilities Provided to Licensed Offices](#)

5.7. [MIE Policy on Management of MIE Website](#)

5.8. [MIE Policy on Social Media and Social Networking](#)

5.9. [MIE Staff & Students Code of Conduct for Use of IT Systems](#)

5.10. [MIE Virtual Learning Environment Policy](#)

5.11. [MIE Website Cookies Policy](#)

5.12. [Guidelines on GDPR for Research Purposes](#)